

## LAMPIRAN B

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| 1. VISA<br>2. TRAVEL EXPENSES (ARRIVAL/DEPARTURE/BIENNIAL LEAVE)<br>3. AIRFARE<br>4. SPECTACLES<br>5. DENTAL TREATMENT | 6. MEDICAL TREATMENT<br>7. PROJECT EXPENSES<br>8. GRADUATION GOWN<br>9. EDUCATIONAL VISIT ALLOWANCE |
|--|---|

NAME: \_\_\_\_\_

BSU NO: \_\_\_\_\_ (MOE, UBD, DANA, MFA, YAYASAN, UNISSA, UGAMA, UGAMA-DANA)

TEL: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

### SENARAI SEMAK MENGHADAPKAN TUNTUTAN BAGI PROSES PEMBAYARAN

<b>VISA</b>	
RESIT/RECEIPT	
SALINAN VISA/PHOTOCOPY OF VISA	

<b>SPECTACLES</b>	
RESIT/RECEIPT	
PRESKRIPSI/PRESCRIPTION OR INVOIS/INVOICE	

<b>TRAVEL EXPENSES</b>	
RESIT/RECEIPT	
TICKET/E-MAIL CONFIRMATION	

<b>DENTAL TREATMENT</b>	
RESIT/RECEIPT	
PRESKRIPSI/PRESCRIPTION OR INVOIS/INVOICE	

<b>AIRFARE</b>	
RESIT/RECEIPT	
SALINAN TICKET/COPY OF AIRTICKET	

<b>MEDICAL TREATMENT</b>	
RESIT/RECEIPT	
PRESKRIPSI/PRESCRIPTION OR INVOIS/INVOICE	

<b>FIELD TRIP (COMPULSARY)</b>	
RESIT/RECEIPT	
SURAT KEBENARAN/ LETTER FROM THE UNIVERSITY	

<b>EXAM FEES/RESITS (in LONDON ONLY)/ACCA/LAW DINNER (BAR)</b>	
RESIT/RECEIPT	

### FINAL YEAR STUDENTS ONLY

<b>PROJECT/DISSERTATION EXPENSES</b>	
RESIT/RECEIPTS	
KEPUTUSAN/ COPY OF RESULTS	

<b>EDUCATIONAL VISIT ALLOWANCE</b>	
SURAT TUNTUTAN DAN SENARAI TEMPAT DILAWATI, CLAIM LETTER WITH LIST OF PLACES VISITED	

<b>GRADUATION GOWN</b>	
RESIT/RECEIPTS	
INVOIS/INVOICE	
PENYATA BANK/BANK STATEMENT	

\*SILA TELITI DAN PASTIKAN LAMPIRAN A TELAH DILENGKAPKAN DAN SEMUA DOKUMEN YANG DIPERLUKAN DARI LAMPIRAN B TELAH DISERTAKAN. TUNTUTAN YANG TIDAK MENGGUNAKAN LAMPIRAN A & B TIDAK AKAN DILAYAN. PERKARA INI AKAN BERKUAT-KUASA MULAI 1 JANUARI 2011.

\*PLEASE ENSURE THAT YOU HAVE FILLED IN THE CLAIM LETTER 'LAMPIRAN A' CORRECTLY AND HAVE ALL THE DOCUMENTS AS REQUIRED IN 'LAMPIRAN B'. AS OF 1 JANUARY 2011, CLAIMS WITHOUT LAMPIRAN A & B AND THE NECESSARY ATTACHED DOCUMENTS WILL NOT BE ENTERTAINED.

**DISEMAK OLEH WO:** \_\_\_\_\_ **DIBENARKAN OLEH DS:** \_\_\_\_\_

**DISAHKAN TERATUR & LENGKAP OLEH AK:** \_\_\_\_\_

**DIPROSES (LENGKAP)**  **TIDAK DIPROSES (TIDAK LENGKAP)**

**ULASAN** \_\_\_\_\_